

# SELF-REALIZATION FELLOWSHIP CHURCH-UK (SRF-UK),

REGISTERED CHARITY NO: 1097070

London Centre: 82A Chiltern Street, London W1U 5AQ

DATE:

Dear Mrs Kanabar,

## DONATIONS LETTER

Mrs. R. Kanabar  
2 Old Gannon Close  
Northwood, Middx, HA6 2LU  
Email: r.kanabar@srf-london.org.uk  
Phone: 07816 846 900

Please designate my donation to:

(Tick as appropriate), [ ]

### **The Monastic Visits Fund**

& I understand that funds designated for the Monastic Visits may be used for such other purposes as deemed necessary and appropriate at the discretion of the Coordinating Committee subject to the approval by the SRF Board of Directors...

[ ]

**Any approved purpose** of Self-Realization Fellowship Church.

### Gift Aid Declaration (Please also tick as appropriate)

[ ]

I am a UK tax payer and am enclosing a signed gift aid donation form (see over)

[ ]

I have previously submitted a Gift Aid declaration form to Mrs Kanabar, and have opted for "All donation to be Gift Aided".

[ ]

Not applicable as I am not a UK tax payer.

**Donor's contact details:** (These are needed in case of any auditing query).

**Donor's Name:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_

### DONATION INSTRUCTIONS TO DONORS

1. BANK TRANSFERS:
  - a) Please call/email Mrs R Kanabar (details below) to obtain Bank Details; and email or post Donation Letter above and Gift Aid form (over) to address below
2. CREDIT CARDS
  - a) Credit/debit card donations can be made at London Centre (please ask Greeter); Please fill out both sides of this form, and hand in with your donation.
3. CHEQUES:
  - a) Please complete the Donations letter above, and The 'Gift Aid ' form (over)
  - b) Please make your donation cheque payable to: Self-Realization Fellowship Church UK
  - c) **Either:** Send your donation cheque, with the completed forms below to Mrs R Kanabar (see contact information below)  
**Or:** Place cheque, and 2 completed forms in envelope (provided at London Centre), and post into one of the Donations boxes there.
4. STANDING ORDERS:
  - a) Please contact Mrs Kanabar (see contact information below) to obtain a "Standing Order Mandate" form.
  - b) Please: complete the "Standing Order Mandate" and send the completed form to your bank.
  - c) Please complete the Donations Letter above and Gift Aid Declaration form (over) and send to address below
5. CASH
  - a) Cash donations for the Monastic fund should be placed in designated boxes at London Centre (1 in Social Hall, 1 in Chapel Lobby)
  - b) Please use twin donations boxes at Chapel entrance for all General cash Donations

Please review our Privacy Policy which explains how we process your personal data. Our Privacy Policy may be found at: <http://www.srf-london.org.uk/data-protection/>

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## Gift Aid declaration – for past, present & future donations

Name of charity or Community Amateur Sports Club

Self-Realization Fellowship Church-UK (SRF-UK)

Registered Charity number: 1097070      Company number: 4591453

Please treat as Gift Aid donations all qualifying gifts of money made

today       in the past 4 years       in the future

Please tick all boxes you wish to apply.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

If you have questions about donations to SRF-UK, please contact:

Mr. John Shuffrey of Saffery Champness

Telephone: 020 7841 4000

E-mail: [John.Shuffrey@saffery.com](mailto:John.Shuffrey@saffery.com).

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_

Surname \_\_\_\_\_

Full home address \_\_\_\_\_

Postcode \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

**Please notify the charity or CASC if you:**

- *Want to cancel this declaration*
- *Change your name or home address*
- *No longer pay sufficient tax on your income and/or capital gains.*

*If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.*

**Please Note:** The information you provide will be transmitted to the HMRC for tax purposes. By filling out this form and making a donation, you consent to having your information transmitted to HMRC. **Please review our Privacy Policy** which explains how we process your personal data. Our Privacy Policy may be found at: <http://www.srf-london.org.uk/data-protection/>